



Job Description

Position Title:	Foreman	Job Number	2023-35
Position Supervisor:	Director of Agronomy	Schedule:	Full and Part-Time Positions Seasonal
Supervisory Duties:	None		
Wage/Salary:	Commensurate with Experience	FLSA Status:	Non-Exempt
		Travel Req'd:	Up to 10% (local)

Summary

The foreman works under the Golf Course Superintendent and Assistant Golf Course Superintendent in a supervisory capacity. Responsibilities include delegating work assignments, overseeing job performances and inspecting course conditions.

Essential Duties & Responsibilities

- Oversees the completion of work assignments by crew members and assists with field decisions regarding job procedures, work standards and machinery use.
- Enforces safe working conditions with all job assignments and is responsible for instructing staff on proper equipment use and work methods.
- Supervises special projects and labor crews.
- Assists in managing the building maintenance program and improvement projects.
- Reports golf course conditions and all disciplinary problems to the GCS or AGCS.
- Opens the maintenance shop and runs operations in the absence of the GCS or AGCS.
- Performs other related duties as assigned.

Minimum Education & Experience

- 3 years irrigation experience at a golf course.
- Preferred: High School Diploma, GED or equivalent
- Preferred: Experience in golf course maintenance.

Knowledge, Skills & Abilities

- Knowledge of tools, methods and materials used in grounds construction, landscaped area maintenance work and building maintenance and improvement.
- Ability to operate trucks and light motorized equipment.
- Knowledge of agronomy, turfgrass science and the rules of golf.
- Ability to follow oral and written directions.
- Working knowledge of basic electricity and hydraulics related to the irrigation system, including automatic valves and controllers and various types of pumps and pumping systems.
- Proven leadership capabilities.
- Ability to multi-task and prioritize responsibilities.
- Ability to be flexible and adaptable in highly fluid and dynamic environment.



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- Ability to work with a team and interact with others in a professional and courteous manner.
- Ability to maintain the confidentiality of Stock Farm Club and member and guest information.
- Ability to maintain professionalism and image of the Stock Farm Club.

Additional Requirements & Documentation

- Must be at least 18 years of age.
- Must pass a criminal background check.
- Must be able to work overtime and holidays as required; must be able to work additional weekday and early morning or evening hours as required.
- Must be able to work variable schedule to include last-minute scheduling needs/changes and working split shifts.
- Must be insurable by Club's auto insurance provider and possess a valid driver's license.

Environmental & Physical Conditions

Physical activity is demanding and will require bending, kneeling and lifting. Must be able to lift and carry 70 pounds. Must be able to use hand tools and power tools extensively such as a shovel or chainsaw. Must be able to walk around the golf course, hand dig holes or trenches with a shovel, sit and operate golf carts, utility vehicles, tractors and mowers.

Mental activity includes intermediate math skills for programming irrigation software and determining water usage and other properties. Must be able to remember information important to the maintenance program. Reading, writing and verbally communicating with employees, management, members and the public. Must use high level of concentration because of the high level of danger operating equipment used for the testing of electricity and hydraulics.

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