



## Job Description

**Position Title:** Player Services  
**Position Supervisor:** Director of Golf/Golf Pro  
**Job Number:** 2023-24  
**Schedule:** Part-Time Seasonal  
**Supervisory Duties:** None

**Wage/Salary:** \$14-\$19/hr DOE      **FLSA Status:** Non-Exempt      **Travel Req'd:** Up to 10% (local)

### Summary

Provide outstanding member service in all areas of the golf operation outside of the Golf Shop. Provide bag, golf car and range services to our members and their guests. This person should have a true passion for the game of golf and the community it creates.

### Essential Duties & Responsibilities

- Parks/stages golf cars in car staging area outside of the Golf Shop.
- Daily routine checks on golf cars to make sure they are fully operational.
- Loads golf bags from bag room onto golf cars.
- Cleans all clubs before and after the round for all members and guests.
- Picks the driving range. Keeps range stocked, clean, and orderly at all times.
- Cleans golf cars.
- Stock on-course coolers with water, apples, ice.
- Maintains cleanliness of the bag room and cart barn daily.
- Inventory and cleaning of rental clubs.
- Potential for forecaddie loops.
- Performs other related duties as assigned by Supervisor.

### Minimum Education & Experience

- Preferred: High School Diploma, GED or equivalent
- Preferred: Prior experience as a player services attendant, caddy, or similar.

### Knowledge, Skills & Abilities

- Basic knowledge and understanding of the game of golf.
- Ability to follow written and oral directions.
- Ability to multi-task and prioritize responsibilities.
- Ability to be flexible and adaptable in highly fluid and dynamic environment.
- Ability to work with a team and interact with others in a professional and courteous manner.
- Ability to maintain the confidentiality of Stock Farm Club and member and guest information.
- Ability to maintain professionalism and image of the Stock Farm Club.
- Ability to maintain knowledge upcoming golf events offered at the club or within the golf community.

### Additional Requirements & Documentation



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- Must pass a criminal background check.
- Must be able to work overtime and holidays as required; must be able to work additional weekday and early morning or evening hours as required.
- Must be able to work variable schedule to include last-minute scheduling needs/changes and working split shifts.
- Must be insurable by Club's auto insurance provider and possess a valid driver's license.

### Environmental & Physical Conditions

Physical activity is moderate to demanding and will require bending, kneeling and lifting. Must be able to lift and carry up to 50 pounds. Must be able to operate golf cart in safe and efficient manner.

*Stock Farm Club is an equal employment opportunity employer (EEO). The Club does not refuse employment or discriminate in compensation, or the other terms, conditions, and privileges of employment based upon race, color, national origin, age, physical or mental disability, marital status, religion, creed, sex, political beliefs, genetic information, veteran's, LGBTQ, vaccine status or whether a person has an immunity passport status. The Club does not tolerate discrimination or harassment because a person is married to or associates with any of these protected groups.*